

# LAPA Membership Renewal Form

## Year: June 1, 2023 to May 31, 2024

A. Check the appropriate membership classification:

Paralegal (voting) **All four (4) requirements must be met** \$50.00

This membership is open to an individual:

- Currently employed as a paralegal; and is
- Qualified through education, training, or work experience, defined as:
  - Degree or Certificate awarded in the field of paralegal studies and a minimum of six (6) months of substantive paralegal experience, OR
  - Three (3) years of substantive legal work experience if applicant does not have a degree or certificate relating to paralegal studies; and
- Performs substantive legal work requiring knowledge of legal concepts and ethics, and is
- Under the direction of an attorney.

\_\_\_\_\_  
Print Supervising Attorney Name

\_\_\_\_\_  
Supervising Attorney Signature

Date: \_\_\_\_\_

\_\_\_\_\_  
Attorney I.D. Number

Paralegal Membership (non-voting) to the Lancaster Bar Association \$60.00  
(If applying to or renewing current membership to the LBA, you must also be a LAPA Paralegal (voting) member)

Paralegal Student (non-voting) \$20.00

This membership is open to an individual (i) currently enrolled in a formal course of study leading to a position as a paralegal, or (ii) within the past nine (9) months has graduated from a paralegal training program who is currently seeking employment as a paralegal. Please provide a copy of your current student identification card.

\_\_\_\_\_  
Print Student Advisor's Name

\_\_\_\_\_  
Student Advisor's Signature

Date: \_\_\_\_\_

Business Associate (non-voting) \$75.00

This membership is open to entities such as law firms, educational facilities and other businesses that are interested in promoting the goals of the paralegal profession by an association with LAPA.

Sustaining (non-voting) \$50.00

This membership is open to any individual who does not meet the requirements of the aforementioned membership categories but desires to support LAPA.

**\* Please contact the Membership Chair of LAPA within 30 days if your employment status changes during your annual membership period. If a change to membership status is made during the annual membership year, no additional fees will be incurred by the member, nor will the member receive a refund for a status change resulting in a lower membership fee. At the time of the member's next renewal, the appropriate fee for the member's new membership status will become due.**

B. Please supply the following information about yourself:

Name: \_\_\_\_\_ Job Title: \_\_\_\_\_

Complete Home Address: \_\_\_\_\_

Employer's Name: \_\_\_\_\_

Complete Office Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_ Fax: \_\_\_\_\_

C. Communication will be provided to you via the E-mail address above unless otherwise noted below:

\_\_\_\_\_

D. We encourage all members to take an active part in our organization. In numerical order of preference, please identify your top three (3) committee choices. All LAPA members are expected to actively participate in at least one (1) committee.

\_\_\_ Community Relations      \_\_\_ Marketing      \_\_\_ Special Events

\_\_\_ (subcommittee Wills For Heroes)      \_\_\_ Newsletter

\_\_\_ Education      \_\_\_ Membership      \_\_\_ Student Liaison

\_\_\_ (subcommittee Criminal Conference)

**FOR PARALEGAL ONLY MEMBERS:**

I am **applying/renewing** for dual membership with the Lancaster Bar Association and I wish to be included in the following sections:

**Child Dependency Law**

**Civil Litigation (Trial Law)**

**Corporate Business & Bankruptcy Law**

**Criminal Law**

**Elder Law**

**Employment & Labor Law**

**Estate Planning & Probate Law**

**Family Law**

**In-House Counsel**

**Municipal, Zoning & Environmental Law**

**Professionalism**

**Real Estate Law**

**Solo Practice**

**Workers' Compensation and  
Administrative Law**

**Young Lawyers**

E. Permission is hereby granted to the Lancaster Area Paralegal Association (LAPA) and its representatives, the right to take, use, reproduce, and/or publish photographs and/or video of me including my image, likeness, and/or voice and/or my property at any LAPA event that I attend, without compensation. I authorize LAPA to use and publish the same in print and/or electronically. I agree that LAPA may use such images/photograph(s) of me with or without my name and for any lawful purpose, including for example, such purposes as publicity, illustration, advertising, and Web content. This authorization is continuous and may only be withdrawn by my specific rescission of this authorization.

I have read and understand the above:

Signature: \_\_\_\_\_

Printed name: \_\_\_\_\_

Have you ever been convicted of or entered a plea of guilty or nolo contendere to a misdemeanor or felony? If yes, attach full details (name of court, plea or conviction, sentence and length of probation) and appropriate supporting documents with a signed and dated written personal explanation. Yes \_\_\_ No \_\_\_\_

Have you ever been investigated and/or alleged to have engaged in the Unauthorized Practice of Law? Yes \_\_\_ No \_\_\_\_

**To the best of my knowledge and belief, this application contains no misrepresentations or falsifications, omission or concealments of material fact and the information given by me is true and complete. I verify that I have been provided with, have read and understand the LAPA Code of Ethics and the NALA Code of Ethics (“Codes”) attached to and incorporated into this Application. I will follow the guidelines set forth in the Codes to the best of my ability and understand that failure to comply with the Codes may result in termination of my membership. I further state that I meet the requirements of the category of membership for which I am applying and consent to my contact information being included in the LAPA Membership Directory. I am aware that membership fees, once accepted, are non-refundable.**

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

Please return this application for membership dues with your check or money order made payable to Lancaster Area Paralegal Association at the address below:

Beacon Law, PLLC  
55 W. Canal Street  
Dover, PA 17315

Attention: Cindy Dennes, Membership Co-Chair

Renewal payment for LAPA and LBA membership can also be made by credit card using the following link: <https://quickclick.com/r/7ppu8> PLEASE RETURN YOUR RENEWAL FORM TO THE ABOVE MAILING ADDRESS.

**In the event a check is returned for insufficient funds, the applying member must resubmit their membership fee in the form of a money order, cashier's check or law firm/corporate check for the membership fee plus any fees and/or costs incurred by LAPA for the returned check.**

Inquiries may be directed to Cindy Dennes, LAPA Membership Co-Chair:

*cdennes@thebeaconlaw.com*

*We invite you to visit our website at [www.LAPAParalegals.com](http://www.LAPAParalegals.com)*